



SANTA ROSA GOLF & BEACH CLUB

Job Application

Education/Background

Do you have a high school diploma? Yes No GED

If yes, what school did you graduate from? _____

If no, what is the highest grade you have completed? _____

Check the highest level of college you have completed:

1 year 2 years 3 year 4 years Post graduate study

Name of college attended _____

Course of study and degrees _____

List other training you have received _____

Employment History

Are you currently employed? Yes No

If so, may we contact your present employer? Yes No

Have you ever applied to the Santa Rosa Golf & Beach Club? Yes No

List your last three employers, starting with the most recent. Include military experience, if applicable.

<u>From</u>	<u>To</u>	<u>Name, Address and Phone No. of Employer</u>	<u>Pay Rate</u>	<u>Position</u>	<u>Reason for Leaving</u>



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Job Application

General Information

Please list any other skills, experience, or other qualifications you have regarding the job you are applying for:

References

Please list three personal references who are not relatives.

<u>Name</u>	<u>Relationship to You</u>	<u>Years Known</u>	<u>Address</u>	<u>Telephone Number</u>

To the best of my knowledge, the information contained in this application is true and accurate and has no relevant omissions. Any representations or omissions are grounds for dismissal. I authorize investigation of all statements contained herein and the references and employers listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release the company from all liability for any damage that may result from utilization of such information. I also understand and agree that no representative of the company has any authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing, unless it is in writing and signed by an authorized company representative. This waiver does not permit the release or use of disability-related or medical information in a manner prohibited by the Americans with Disabilities Act (ADA) and other relevant federal and state laws.

Signed _____

Date _____



SANTA ROSA

GOLF & BEACH CLUB

Job Application

For office use only

Received by: _____ Date: _____

I have reviewed this application fully. _____
Signature

If this candidate is not the right person for your department or if you do not have a position available in your department, do you recommend this candidate for another SRGBC department? Yes No

Why or Why Not? _____

Reasons or Comments

Action taken: None _____
 Interview _____
 Job Offer _____
 Checked references _____

Interview date: _____

Reasons or Comments

Job offer: Extended _____
 Not extended _____
 Accepted _____
 Declined _____

Employee start date: _____